

**Minutes of Stathern Parish Council Annual General Meeting**  
**7:30pm Tuesday 12th May 2020, held remotely via zoom**

Present: Cllrs. Bray, Smith, Underwood, Ramsay, Plews, Steadman, Evans and Rhodes  
Clerk: J Collins.

Members of the public: 14

**Members of the public are given the opportunity to address the Council**

Cllr Rhodes – There have been 56 cases of Covid in Melton Borough and 18 deaths.

Leicester County Council are maintaining services as best they can.

Preparing to re-open schools in a limited way.

Grass cutting has started, but only near road junctions for safety purposes.

Waste sites will start to open on 18th May. Lake terrace in Melton will open using social distancing. This will be a booking system; you get a 15-minute slot to take your waste to the site. If you miss your slot you can't take your waste.

Country parks will re-open from tomorrow with restricted entry to the car parks

Cllr Steadman – Chantry House. Jim Worley and solicitor statement – We are able to report the delegation of the application is a procedural error. The permission granted yesterday is being withdrawn as it is legally unsound. The application will be presented to committee at the earliest opportunity. The error is to be investigated.

A resident – Is suspicious and questions how open they are with investigations. – Cllr Steadman explained that the officer thought there were 6 objections which is where the error came from. The applicant is clear there are no underhand dealings with this application.

A resident asks the status of the Tofts Hill planning application - MBC have not heard from the inspectorate yet. Melton also need to get it to committee to establish where the committee sit with this. No date set as yet.

**361. Election of Chair**

Cllr Smith proposed Cllr Bray, Second by Cllr Plews

**362. Election of Deputy Chair**

Cllr Underwood proposed Cllr Smith, second by Cllr Ramsay

**363. Apologies for absence**

Cllr O'Donoghue

**364. Minutes of the Meeting held on the 21st April 2020**

The minutes of the meeting, copies of which had been previously circulated to members. Resolved as an accurate representation and agreed to sign by the Chair.

**365. Declarations of interest and dispensations**

To be declared during the agenda item if applicable.

**366. Update from SRA**

Sec 106 – Daniel Swain is working on that for the new piece of equipment getting a couple of quotes then get the documentation sorted from there.

**367. Stathern NHP update**

A first draft of the plan is done. Thanks to everyone who has worked so hard on this and Lesley Sobey for picking up at the last minute. The steering group are hoping to meet next Wednesday, to check the draft and run through any questions.

6 weeks for information to come back from historic buildings, giving owners time to respond. It is looking like 7 weeks from now to ab at regulation 14 stage, which is when we advertise it as a plan and the statutory bodies can make a comment on it.

**368. Update from WMI**

Good selection of activities at the hall, installing Wi-Fi at the hall which ties in with their new Stathern in Business initiative. 106 application has been submitted to MBC.

### 369. Correspondence / Planning Applications, including those received prior to the meeting

#### Planning Applications

**20/00383/FUL** – 8A Penn Lane, proposed 2 new Velux windows to the North West elevation to the rear of the dwelling.

No comment to make

#### Correspondence

- Toby Ebbs – Chantry House application. Covered earlier with Cllr Steadman.
- LCC – Melton waste site is due to open on Monday 18th May, details published on FB and website. Covered by Cllr Rhodes.
- MBC – Agenda for Council on Thursday 14th May
- Robert Jenrick MP – Thanking all who serve Parish and Town Councils for their support during the current pandemic.
- LRALC – Requesting the completion of a financial impact survey. Completed, no questions that related to our situation other than was the village hall being used.
- Mr & Mrs Kennedy advised they have bought the field with the footpath off Dalliwell, they are erecting a stockproof fence 2.2 meters from the boundary for the footpath. They have contacted LCC requesting the fence is replaced with a kissing gate, they have asked if the PC would write a letter of support for the gate and if the PC would like to offer a contribution towards the costs that LCC will incur if they agree to provide and fit the gate. PC Support for changing style to a gate. Contribution, we do not have the powers to do this as they are owned by the landowner. Cllr Bray proposes a letter of support and thank the Kennedys for letting us know, but we don't feel able to contribute at the moment. Cllr Underwood suggests the letter is strongly worded for support. Check who is responsible for keeping the pathway clear. Cllr Underwood and Ramsay second. *Resolved* to write letter of support for the gate but not able to make a contribution.

**Actions;** Clerk to check responsibilities.

### 370. Payments and Receipts

#### Payments

Clerk salary (4 weeks)	£561.00	22661
SSE Mar	£	D/D taken
HP Instant ink	£4.50	22662
Zoom	£14.39	22662
R Scarborough Apr	£400.00	22663
WaterPlus Allots	£89.74	22664
BHIB Insurance	£273.31	22665
NALC LCR Magazine	£17.00	22666

*Resolved* that the invoices have been scanned, sent to and inspected by Cllrs, payments approved and cheques to be signed.

#### Receipts

Precept 1st instalment    £11000.00

#### Playpark account

##### Payments

None

##### Receipts

None

#### Hands Charity

##### Receipts

None

### Payments

None

#### **371. STAT1 development – Any updates prior to meeting**

The revisions to the masterplan are progressing well and hope to be in a position to share the amended plan with the parish soon. They will then look at providing the photo montage as discussed

#### **372. Tofts Hill development – Any updates on status prior to meeting**

From Andrew Cunningham. Appeal timescales can be a lengthy process, there is no change. The appeal is lodged and valid but the planning inspectorate provide a start date and allocate to an officer, the appeal will not appear on the website until this is done. Once the start date has been received, we will be notified. Covered earlier in public time.

#### **373. Annual audit – Update on revised dates**

Mr Clayphan is still willing to do the internal audit if done with social distance. The instructions have now been sent out by PKF Littlejohn since the last meeting, the period for the exercise of public rights has been moved from July to September but the exercise of public rights can be held any time after the approval of the accounts and AGAR and must be by 1st Sept

So long as the internal audit is complete, they will be on the June agenda for approval.

**Actions;** Clerk to provide information to the internal auditor and add to the next agenda.

#### **374. Update on accounts**

A copy of the accounts has been circulated to Cllrs prior to the meeting. All as expected, overspend on budget is £14782, with an unallocated balance at the end of the year of £18674. – A copy of the bank statements checked against the payments and receipts will need to be checked and signed at an appropriate time. *Resolved* that the accounts are as expected.

#### **375. Council Insurance**

We are in an LTA for the insurance with BHIB, there are no significant changes. Policy runs until 2022 which was increased to incorporate parish online.

#### **376. Village Matters**

**Boundary 14 Main St** - Mr Watton would like to erect fence on the road side of his beech hedge on the site of an old wall. He is willing to take on responsibility and maintenance of the trees in that hedge line if PC are in agreement and happy for his fence to go up. *Resolved* Cllrs Ramsay and Smith will do a site visit and report back at the next meeting.

**CHT What 3 words** – Martin has asked if the PC would like to put a list together of the addresses in the village. *Resolved* to publicise the details on the FB and website to inform residents who can chose if they want to use the service.

**Motorbikes in the woods** – Resolved that Clerk to write to the estate, and Cllr Bray to sign.

**Blocked drain on Main Street** – Opposite the old butchers. *Resolved* Clerk to report

**WMI** – Is this at risk during this closure period. It has expenditure but no income. They've applied for the business rates grant of £10000. They have funds to survive for a year with no income.

**Power cable across the meadow** – The replaced cable does not seem very deep and goes through the stream and into the field the other side. Where the hedge has been removed, they have replaced with a large fence. Western power will be working to a standard. *Resolved* not to question this.

**Brambles on the meadow**, - These take up a significant amount of space. Resolved this should be looked at as a whole when the discussions around a potential footbridge are discussed with the STAT1 developers.

**Actions;** Clerk contact Mr Watton with update on boundary fence  
Clerk put what 3 words information on social media

**Date of next meeting: Tuesday 9th Jun 2020**

Meeting closed: 20:10